Do the Right Thing - WCC Corporate Governance Framework - At a Glance

Our Code of Corporate Governance applies to the council's elected members and officers. It covers the systems, processes, cultures and behaviours that underpin the way we work. We all need to be aware of what it contains and work within the six core principles below.

Why is it important?	Outcomes	Actions	Behaviours
The code is about delivering on our promises, engaging with communities, and maintaining high standards of conduct to ensure we do • the right things • in the right way • for the right people • at the right time	We must have a clear purpose and vision for Warwickshire and ensure our desired outcomes secure sustainable benefits for our communities. We must understand the effect of our decisions on our communities to make the best use of our resources.	We need to understand how we can work with each other, and our partners to achieve the Council's common purpose. We need to clearly define the roles and responsibilities of members and officers, monitor our performance against targets and work in partnership to jointly deliver sustainable services.	We must work in an open way, supporting and respecting others and be aware of the values and standards that apply when working in partnership. Our procedures must meet ethical standards and comply with the law. We should not be influenced by prejudice, bias or conflicts of interest.
How does it affect us?	**Controls**	**Capacity**	**Accountability**
It makes sure that we • deliver on our promises • are accountable for what we do • do things in an open manner • behave with integrity • have the skills to do the job • have sound systems and processes • manage risk effectively • engage with our communities • act in the public interest	Decisions should be taken in an open and transparent way and subject to effective scrutiny and risk assessment. They should be based on sound evidence, have taken account of appropriate professional advice and our reasons should be documented. We should be aware of and manage any significant risks.	Members and officers need the right skills, support and resources to do their job. This means having induction and training programmes tailored to their needs and then opportunities in place for members and officers to update their knowledge regularly.	We are accountable to local people and other stakeholders. This means that we need to make sure there are clear channels of communication and that we encourage community engagement. We should ensure we implement good practices in transparency, reporting and audit to deliver effective accountability
Link to the full Code insert here XXXXX			

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Outcomes		Actions		Behaviours	
Controls		Capacity		Accountability	
Key Documents		**Contributory Processes**		**Key People**	
Anti-fraud and anti-bribery policy and strategy	Internal Audit Strategy	Access to Information procedures		Elected members	
Annual Governance Statement (AGS)	Information Strategy	AGS review process		Officers	
Asset Management Plans	Job descriptions	Appraisals		Partners and stakeholders	
Asset Management Framework	Marketing and Communication Strategy	Business Planning		Leader	
Budget	Medium Term Financial Strategy	Committee reports		Cabinet	
Business Continuity Plans	Member Development Programme	Consultations		Overview and Scrutiny Chairs	
Constitution	Members Allowances Scheme	Customer feedback processes		Chair of Audit and Standards	
Consultation and engagement guidance	Member/Officer Protocols	Internal audit		Committee	
Contract Standing Orders	Member Code of Conduct	External audit		Chief Executive	
Coventry and Warwickshire Strategic	Officer Code of Conduct	Employment Procedures		Monitoring Officer	
Council tax leaflets	One Organisational Plan	Inspections		Chief Finance Officer	
Customer Charters	Outturn performance and finance reports	Job evaluation processes		Heads of Service	
Customer Service and Access Strategy	Partnership Toolkit	Key decision regime		Corporate Governance	
Economic Plan	Policy Framework	Locality arrangements/forums		Champions	
Employer-employee responsibilities	Property Strategy	Member/officer training		Contract Coordinators	
Equality and Diversity Policy	Risk Management Framework	Organisational Development		Financial Service Managers	
Financial Regulations	Risk Registers	Peer reviews		Chief Risk and Assurance Manager	
Forward Plan	Schemes of Delegation	Performance Management		External Auditor	
General Complaints procedure	Service plans	Risk management		Independent Remuneration Panel	
Gifts and Hospitality Registers	Statement of Accounts	Scrutiny and call-in		Third and Public Sector Partnership Group	
Health and Safety policies	Succession plans	Staff Induction			
Health and Wellbeing Strategy	Treasury Management Strategy	Staff surveys			
HR & OD Workforce Strategy	Training and Development Plans				
ICT Code of Practice	Whistleblowing Code				